

State of New Hampshire Department of Health and Human Services

Request for Proposals (RFP) for Healthcare Workforce Recruitment *Vendors Conference*

DHHS Office of the Commissioner and Bureau of Contracts & Procurement

October 11, 2021

**Brooke Provost - Administrator
Lori Shibinette – Commissioner**

Disclaimer

This presentation includes brief descriptions of the RFP specifications and requirements, but does not fully elaborate on all required elements. As a result, this presentation does not supersede what is stated in the RFP or its appendices. Proposers are responsible for ensuring their proposal is complete and accurate according to the information and requirements contained in the full RFP.



While questions may be asked during this presentation, the Department is not obligated to answer questions during the presentation. As indicated in the RFP, any questions answered verbally will be non-binding. Questions provided in writing in accordance with the RFP will be answered, in writing, by the Department.



Agenda

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1. Welcome and Meeting Overview
2. Background and Purpose
3. Vision
4. Q & A – Review of RFP
5. Overview of proposal
6. Next steps



Background and Purpose

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- 26 hospitals
 - Approximately 2,000 physician offices
 - Approximately 80 Long Term Care Facilities
- 12% of NH workforce is employed in the healthcare field
 - Average population age of 43 years old



Due to the COVID-19 pandemic, the State is experiencing healthcare workforce shortages, how can your recruitment firm help the State fix this problem?



Vision

- Seeking recruitment firm to recruit and retain providers for healthcare organizations in NH.
- Work with the healthcare community and associations within NH to identify employment opportunities for the healthcare workforce from across the country and internationally.
- Department will oversee the marketing strategy and incentives to retain workforce to live and work in NH.
- Vendor is expected to recruit the healthcare workforce, facilitate the job interviews, assist with living arrangements, and the licensing process.
- Goal is to ensure NH's healthcare workforce meets the needs of its citizens.



Healthcare Workforce Recruitment RFP

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Proposal Overview

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Technical Proposal

- ✓ Proposal Narrative, Project Approach, and Technical Response
- ✓ Proposer Attachments

Cost Proposal

- ✓ Proposers Payment Structure



How to Submit

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- Proposals **must be submitted electronically to this email:** Brooke.L.Provost@dhhs.nh.gov and DHHS-Contracts@dhhs.nh.gov
- The **subject line of your email** must include the RFP ID (RFP-2022-OCOM-03-HEALT)
- If you plan to submit with multiple emails, **please number your emails** (e.g., RFP-2022-OCOM-03-HEALT 1 of 5)
- As a reminder, the maximum size of files per email is 10MB, meaning **you will likely need to send multiple emails or use a zip folder**
- **For those who haven't used zip folders:** Right click on the desktop, select new, select zip folder, name the folder, and drop your contents in

Submissions



Procurement Timetable

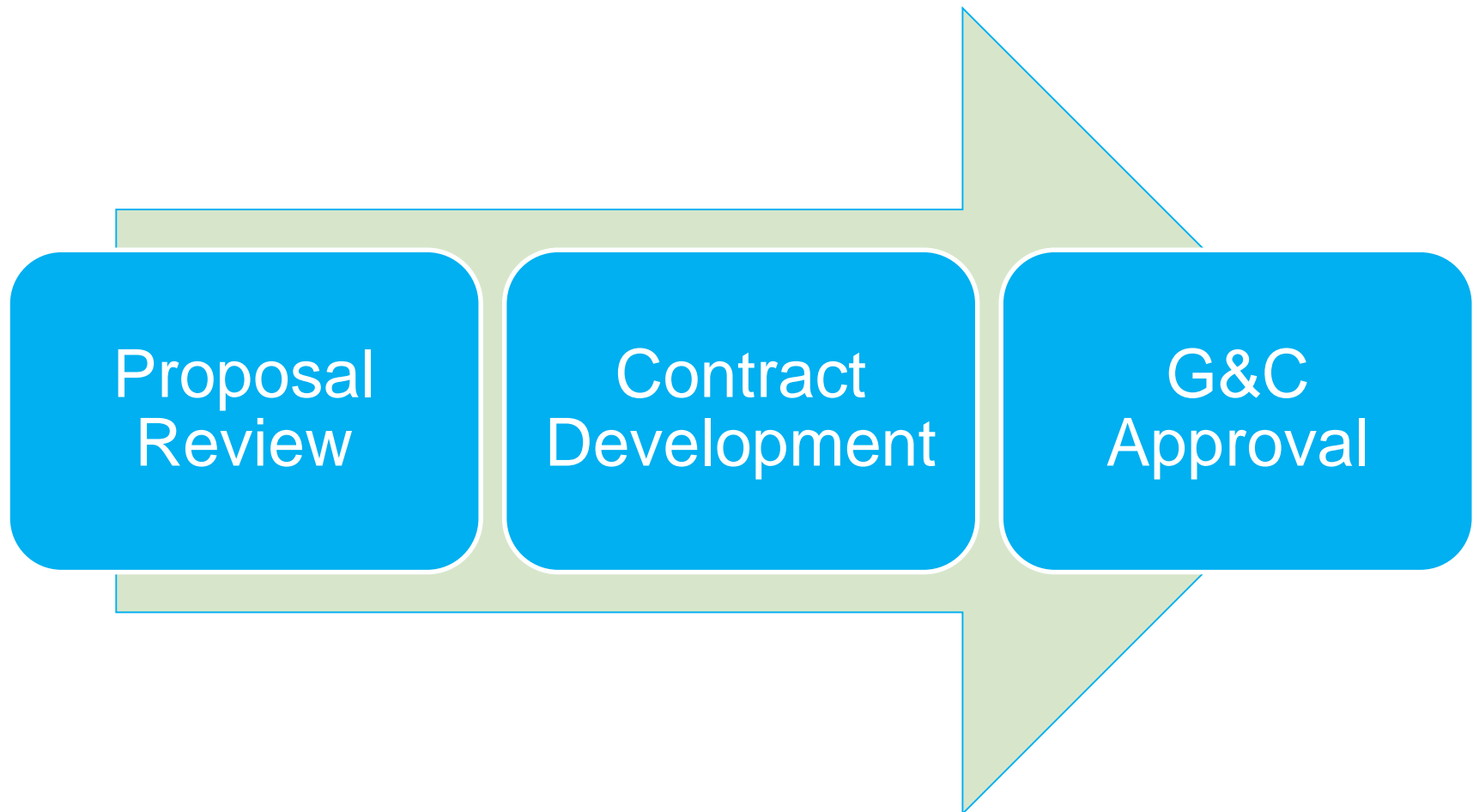
Item	Action	Date
1.	Release RFP	September 24, 2021
2.	Vendor Conference (Virtual)	October 11, 2021
3.	RFP Questions Submission Deadline	October 14, 2021, 2:00 PM
4.	Department Response to Questions Published	October 28, 2021
5.	Proposal Submission Deadline	November 18, 2021, 11:59 PM
6.	Oral Presentations (Virtual)	TBD

All times are according to Eastern Time. The Department reserves the right to modify these dates at its sole discretion.



Next Steps – Post Proposal Submission

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Thank You

Be sure to email:

Brooke.L.Provost@dhhs.nh.gov

with any questions by

October 14, 2021 2:00 PM

